

# Twinsburg High School

## 2023-2024 PARKING PERMIT PROCEDURES AND GUIDELINES

Parking is a service provided to students at Twinsburg High School by the Twinsburg Board of Education. To maintain a safe and accessible parking facility, it is the responsibility of the school to monitor and administer appropriate policies and procedures.

### ***Procedures and Guidelines:***

- **Any** student parking at Twinsburg High School during the instructional day (regardless of the amount of time attending THS), must have a school issued parking pass clearly visible from the vehicle's mirror in the front windshield. **Students who park on school property without a parking pass may have their vehicles towed at the owner's expense.**
- Parking passes will be sold to Juniors and Seniors first. In November, Sophomores may begin to purchase passes if any spaces are still available. Twinsburg High School has a limited number of student parking spaces. We will not sell more passes than the number of spaces available.
- All fees and fines from previous school year must be paid before a parking permit may be purchased.
- The parking pass cost is \$40.00 for the 2023-2024 school year. There will be no pro-rating of a semester cost, nor pro-rating for the amount of the day spent at THS.
- **Student Parking Permit Information Form** - The Parking Permit Form must be completed online through PowerSchool. Snapcodes to access your PowerSchool account will be emailed/mailed at the beginning of August. To be issued a parking pass, students must provide their driver's license and \$40.00 cash/check. You do not need to print/bring the form you complete in PowerSchool. **\*\*Checks should be made payable to: Twinsburg City Schools\*\***
- **When to purchase your parking pass:**
  - Friday, August 11th, 2023 from 8:00-10:00am & 12:30-2:00pm in the THS commons
  - During the school day starting 8/16/23 from Mrs. Benson in the Athletic Office (Located in the main office – enter through the guidance office).
- Each of our three parking lots will be assigned a designated color. You can **only** park in the lot that your color pass corresponds to. There are no assigned parking spaces within those lots; parking will be on a first come, first serve basis.
- The Bus Lot parking spaces will be assigned only to those students who have early release on both blue and white days or attend CVCC in the afternoon and drive there each day. **All cars in the bus lot must be gone at the end second block or they may be towed at the owner's expense.**
- **Remember to bring the following items with you when purchasing your parking pass:**
  - Valid Ohio Driver's License (*you cannot purchase a pass with temps*)
  - \$40.00 cash or separate check made payable to: Twinsburg City Schools
  - We will have a hard copy of the permit form that you completed in PowerSchool for you to sign when purchasing. There is nothing you need print out.